



WACAC Executive Board Meeting

September 25, 2019

The Galt House, 140 North 4th Street
Breathitt Room; Suite Tower, 2nd Floor

5:00-6:30pm

In attendance: Lauren Cook- President, Marc McGee-Past President, Phillip Moreno-President Elect, David Wilmot-Treasurer, Mary Connolly-Secretary. Esperanza Bernal, Laura Stratton, Archie Douglas, Candice Mackey, Stacy Kadesh, David Mills, Herbie Walker, Kristine Shay, Linda Dannemiller, Corinne Schell, Jessica Greene, Yvonne Hicks, Keith Sanpei, Marcel Hite, Jenny Uribe, Margaret Isied, Marie Bury, Allison Lopour, Amy Krueger, Matt Lane, Rebecca Munda, Samantha Schreiber, Gary Clark, Elena Wong, Breanne Boyle, Nikki Chun, Gabrielle McColgan, Anna Takahashi. Myra Castro and Deanna Kilgour ex officio

1. **Call to Order and Agenda approval:** Lauren Cook called the meeting to order at 5:05pm. She asked for a motion to approve the meeting agenda. Marc McGee moved, Stacy Kadesh seconded the motion. Upon a vote, agenda approved unanimously
2. **Minutes from July 2019 San Jose Meeting:** Lauren Cook asked for any questions or concerns regarding the summer meeting. Seeing none, the minutes were approved.
3. **Committee Reports** Lauren Cook asked for questions and/or requested discussion only on the submitted committee reports.
 - a. Admission Practices: Archie Douglas has an AP counterparts meeting tomorrow and will provide Lauren with an update.
 - b. College Fairs: Herbie Walker noted an addition to the college fair schedule, in San Diego focused on transfers, in the spring. In the early stages of developing.
 - c. Conference: Phil Moreno distributed the "I Am WACAC" flyer. He is still looking for certain committee chair roles. Will review at the membership meeting.
 - d. Communications: no questions or discussion points.
 - e. Development: Sam Schreiber reported that donations will not be accepted via squares but right on the WACAC website. 50% of every donation until the end of October will go to Everytown. Sam has some fun giveaways.
 - f. Executive Committee: Lauren referred to the Rapid Response plan document. She thanked those who have completed the membership survey. David Wilmot plans to highlight the three year budget review in tomorrow's membership meeting. WACAC will be net positive for the third year in a row. He also reviewed the proposal for payroll providers.
 - g. Governance & Nominations: Marc McGee reports all in order.
 - h. GRAC: Breanne Boyle returned to the board to complete the term.
 - i. IEC Ad Hoc: no questions or discussion points.
 - j. IDEA: no questions or discussion points.
 - k. Inter-Association: in Catalina Cifuentes absence, no discussion.
 - l. Membership: Amy Krueger reported that public high school counselors' membership total is 720, total WACAC membership is 2076. Discussion ensued as to next steps for the public high school population and what might the end cost be for WACAC. Other affiliates watching to see how it goes.

- m. Nevada Interests: Yvonne Hicks is also looking at public high school membership and the continued efforts in this area and in college fairs. Herbie reported on the increase of CBO involvement.
- n. Professional Development: no questions or discussion items.
- o. Public School Counselor Ad Hoc: no questions or discussion items.
- p. Transfer Advocacy: no questions or discussion items. Kristine Shay added that the Nevada faculty has approved CA community college coursework IGETC.

Old Business

1. **Budget Approval** (David Wilmot): the financial documents sent out ahead of meeting for EB review. Lauren stated that we have already covered the budget approval and process.
2. **Cvent Reports**
 - a. Current use. Myra Castro asks the board to save the emails with links to committee reports, will not send out as frequently but can be accessed anytime.
 - b. Portal Accounts. Tabled for a later discussion.

New Business

1. **Items Before the NACAC Assembly and NACAC Membership**--Marc McGee
 - a. Candidates: Marc reported that two people are running for President. Assembly will hear from the candidates on Saturday morning and vote. There are three open spots for board of directors, seven candidates, vote in Assembly.
 - b. CEPP Changes. Votes will be held in Assembly as well as in the Membership meeting.
 - c. Bylaw Changes. Vote will be in the Assembly and in the Membership meeting. Three items; Early Decision advantages, colleges recruiting enrolled students after May 1 and recruiting transfer students. Also includes a vote on the Board of Directors' authority.
 - d. Motions from the Assembly Floor: Marc asked for any potential motions to be brought to the three Presidents for discussion and formulating ahead of the Assembly. Lauren reviewed the Assembly delegates' meetings today.
2. **Review Conference Volunteer Assignments:** Lauren Cook discussed the board's volunteer assignments and responsibilities at WACAC membership meeting.
3. **WACAC Organization banking:** David Wilmot reviewed banking updates. The following are updated and correct members of WACAC for banking purposes
 - a. The Key Executives with control over banking authority who need to be added are
 - i. David Wilmot, Treasurer
 - ii. Lauren Cook, President
 - iii. Marc McGee, Past President
 - iv. Phillip Moreno, President-elect
 - b. The current Key Executive with control over banking authority who needs to be removed is Andres Castillo, Past Treasurer
 - c. The following people need to be removed as signers from the savings account
 - i. Andres Castillo
 - ii. Ed Devine
 - d. The following people need to be added as signers to the savings account
 - i. David Wilmot, Treasurer
 - ii. Lauren Cook, President
 - iii. Marc McGee, Past President

iv. Phillip Moreno, President-elect

Adjournment: Lauren Cook asked for a motion to adjourn, Allison Lopour moved, Matt Lane seconded the motion. Approved and the Executive Board meeting adjourned at 6:31pm

Next Meeting: [CalTech \(Pasadena, CA\), Friday December 6, 2019](#). Ex Comm 9:00am, Full Board at 10:30am until 4:00pm.

Submitted by Mary Connolly
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