



WACAC Executive Board Meeting
Minutes
Zoom Call
Tuesday, May 26, 2020
1:00-4:00pm

1. **Call to Order;** Lauren Cook called the meeting to order at 1:37pm. Lauren provided an overview of today's meeting.
In attendance: Lauren Cook, President; Phillip Moreno, President Elect; Marc McGee, Past President; David Wilmot, Treasurer; Mary Connolly, Secretary; Catalina Cifuentes, Rebecca Munda, Nikki Chun, Anna Takahashi, Gary Clark, Elena Wong, Kristine Shay, Marie Bury, Breanne Boyle, Stacy Kadesh, Esperanza Bernal, Margaret Isied, Linda Dannemiller, Jessica Greene, Candice Mackey, Yvonne Hicks, Marcel Hite, Keith Sanpei, Allison Lopour, Matt Lane, Gabrielle McColgan, Jenny Uribe, Amy Krueger, Samantha Schreiber, David Mills. Myra Castro and Deanna Kilgour, ex officio. Absent: Herbie Walker, Corinne Shell, Archie Douglas. Guests: Noor Haddad, Tillie Gottlieb, Anna-Marie Wood, Eli Shavalian, Denise Eliot.
2. **Minutes from February Sacramento Meeting.** Lauren asked for any comments, corrections, questions on the minutes. Seeing none, Lauren stated minutes stand approved.
3. **Treasurer's Report .** David Wilmot reviewed the financial report, including the balance sheet, profit and loss and financial overview that Lauren will share at the "I am WACAC" event. Balances are still in good shape despite cancellation of conference. Membership, College Fairs, Development and Professional Development were responsible for other income. Lauren explained her budget overview presentation to the membership during the "I am WACAC" event, including that WACAC is currently in a healthy place with reserves. David W. then reviewed the proposed budget which the Executive Committee had discussed two weeks ago. David W. and Lauren explained that the proposed budget was created post-COVID with some adjustments to budget line items. Lauren also explained that this is the first time that the budget is approved by the Executive Board alone. This action aligns with NACAC. David W. showed a budget proposal from the new CBO Ad Hoc chair. All Ad hoc committees (IEC, CBO, Public HS) are in one budget line item. Lauren asked for additional comments before a vote. No additional questions. Lauren asked for a vote. Marc McGee made a motion, Phillip Moreno seconded, Motion passed. Budget approved.
4. **Committee Reports**
 - a. Admission Practices: Archie Douglas was not present. In Archie's absence, Matt Lane spoke as incoming AP chair. Matt explained the changes happening at the national level with the CEPP. He expects the new document will be ready in September at the national conference timeline. Matt welcomes any questions or feedback regarding the Admission Practices.
 - b. College Fairs: Lauren spoke on behalf of Herbie Walker. Fairs are still undecided in terms of whether they will be in person or virtual. Keith Sanpei mentioned that the

potential conference in Sacramento needs to be reviewed with the 2021 Conference slated to be in Sac.

- c. Conference: Phil reviewed that the preparations for the conference (that was cancelled) were going very well. Committee was strong. For the "I am WACAC" virtual event on May 28, 2020, there has been a strong registration. Lauren reminded everyone that this event is not a membership meeting, rather a celebration of WACAC.
- d. Communications: Lauren congratulated David Mills, Chair, on recent blog posts. David M. reported that he completed a website audit.
- e. Development: Sam Schreiber reported that recent social media personal appeals for donations have been successful.
- f. Executive Committee: Lauren reviewed recent Executive Committee meetings and the sudden changes that the committee faced since its inception in 2019. She also explained how the Executive Committee member representation will be changed.
- g. Governance & Nominations: Marc McGee reported on recent elections and bylaw votes. All three new elected officers were acknowledged:
Breanne Boyle - President Elect
Denise Eliot - Treasurer Elect
Cecilia Chavez - Secretary

The Key Executives with control over banking authority who need to be added to the Wells Fargo checking and savings accounts (including as signers for both checking and Savings) and receive a Wells Fargo Credit Card are:

Breanne Boyle - President Elect

Denise Eliot - Treasurer Elect

The remaining Key Executives remain: Lauren Cook, Phillip Moreno and David Wilmot.

The Key Executive who needs to be removed from all accounts (including the credit card with card closed) is:

Marc McGee

Lauren Cook moved to approve Breanne Boyle and Denise Eliot as Key Executives with control over banking authority, signers for both Wells Fargo Checking and Savings accounts and credit card users. In addition, Marc McGee will be removed from all accounts, including Credit Card privileges, as Key Executive. David Wilmot seconded the motion. Motion passed.

All four bylaw changes were approved. Marc reviewed the newly elected Assembly Delegates who will be announced at the I am WACAC meeting. Award winners will be announced as well on Thursday. Approximately 500 WACAC members voted in elected positions and bylaws, approximately 250 NACAC/WACAC member voted in Assembly Delegate ballot

- h. GRAC: Breanne Boyle reported that there is a strong possibility of significant budget cuts at the public school sector due to the state budget. This committee has several action items pending including a Nevada day on the Hill.
- i. IEC Ad Hoc: Stacy Kadesh reported that it was a productive planning year for this committee, with some items will be postponed due to Covid19. Lauren noted that for the first time WACAC has a President elect from the IEC membership.
- j. IDEA: Nikki Chun reported that she is excited about the role of this committee in the WACAC leadership.

- k. Inter-Association: Allison Lopour is joining as Chair elect. Catalina Cifuentes reported that California is the only state that has improved in first time FAFSA completion numbers. The committee will be working closely with GRAC for budget advocacy.
- l. Membership: Amy Krueger reported that the year ended with approximately 3100 members, with the exciting growth in public high school membership.
- m. Nevada Issues: Yvonne Hicks reported that Nevada is facing similar budget cuts to counseling budgets. She reports gains made in college fairs and advocacy and membership and is hopeful that the gains will not be too badly affected by current pandemic.
- n. Professional Development: Marie Bury thanked the board for their support in the spring. University of San Diego is not hosting any events, which means that the Summer Institute will not happen this year. She is working with other board members to explore and create virtual programming. She is also soliciting feedback from other affiliates' PD chairs on ideas.
- o. Public School Counselor Ad Hoc: Margaret Isied's tenure has been extended for one more year. She expressed her concerns about the state budget, as has been mentioned, and its impact on public school counseling. She is presenting to LA County personnel regarding WACAC. Phil Moreno shared that there may be some upcoming discussions at the public school level that the WACAC board can be involved with and to let him know. Lauren added that College Board has reached out with offers to assist.
- p. Transfer Advocacy: Esperanza Bernal reported that Veronica Zendejas from UC Davis will be chair elect.

Old Business

1. Revenue collection for the job board: Lauren reported that almost all other affiliates charge for job postings. David Mills reported that we have five years of job board posting data, averaging 207 postings per year. Gabi McColgan reported that the job board posting is not password protected so would there be website logistics for charging. Discussion followed regarding the pros and cons of charging for our job board. Phil proposed a small subset of EB and general WACAC members to bring a draft proposal to the summer retreat meetings. Nikki Chun, Gabi McColgan, David Mills, Allison Lopour, Elena Wong and Deanna Kilgour, WACAC Executive Assistant will serve in this role with Phil.
2. CBO Ad Hoc Committee Launch: Lauren reminded everyone of this new board committee. Jenny Uribe requested that if anyone is closely working with a CBO that could be a great addition to her committee to please feel free to connect to her.

New Business

1. "I Am WACAC" Day: Phil updated the board of the different parts of the one hour presentation and thanked everyone for their help.
2. Summer Retreat; Phil reported that the summer retreat will be virtual, instead of the planned San Diego destination. He mentioned there may be a new board member meeting as part of the virtual retreat. Lauren added there may be a new delegate meeting as well. Please watch for communications regarding dates, etc. Summer Institute is not happening as mentioned in Professional Development.
3. Acknowledging those rolling off the board. Lauren thanked outgoing members of the Board: Mary Connolly, Linda Dannemiller, Archie Douglas, Gabrielle McColgan, Rebecca Munda, Corinne Shell and Marc McGee. Phil thanked Lauren as she leaves her current role and provided an impressive recap of all the issues that she governed WACAC through.

Closing: Lauren encouraged everyone and their friends to attend “I am WACAC” day.

Adjournment: Lauren asked for a motion to adjourn the meeting. Breanne Boyle moved, Sam Schreiber seconded. Meeting adjourned by unanimous vote 3:42pm

Next Meeting: [Virtual Summer Retreat, July 30-August 1](#)