

# 2018-19 WACAC Executive Board Meeting

## agenda

**MONDAY, DECEMBER 3, 2018**

CSU Maritime Academy, Vallejo, CA – Dining Center, Compass Room 2<sup>nd</sup> Floor

**10:30 AM - 4:30 PM**

In attendance: Marc McGee, Mary Connolly, Brad Ward, Nikki Chun, Katy Murphy, Margaret Isied, JT Thomas, Archie Douglas, Stacy Kadesh, David Mills, Phillip Moreno, Maureen Chang, Catalina Cifuentes, Lauren Cook, Herbie Walker, Sonia Ryan, Sam Schreiber, Dan Nannini, Kristine Shay, Kristine Lee, Andy Castillo, Dewey Wilmot. In addition, Allison Lopour and Janine Bissic by phone. Myra Castro, ex officio; Deanna Kilgour ex officio

1. **Call to Order.** Marc called the meeting to order at 10:38am. Marc went over the logistics of our facility meeting area and Cal Maritime campus. Sonia Ryan welcomed Katy Murphy, past WACAC president.
2. **Agenda** Lauren Cook moved to approve, Sam Schreiber seconded. The agenda was approved unanimously.
3. **Minutes of September Salt Lake City** correction noted on Stacy's name. Dan Nannini moved that the minutes be approved, Lauren Cook seconded. Approval of the minutes passed unanimously.
4. **Select Committee Items**
  - a. **College Fairs – Update on Fall success, Strive Scan, and Spring prospects.** Stacy Kadesh reported that Strive Scan worked well at fairs to date. Only concern is access because of necessity of phone. Encouraging each site to have breakout sessions: at least one on financial aid, applications 101. Herbie reported that attendance was 983 students attended representing 61 high schools. Stacy noted that WACAC is serving a lot of kids at these fairs and discussed how to reach high school counselors as a result of college fairs. Marc reported the Reno fair went great. Stacy proposed that a new fair be considered for small colleges, she has seen some drop out of main fairs.
  - b. **Conference –**
    - i. **Update on the 2019 Super Conference.** Lauren Cook reported the budget is in really good shape. Registration opens in the next couple of weeks. Opening keynote speaker, Dr. Nolan Cabrera, professor at U Arizona. Closing speaker, Mandy Manning. Scholarship requests are in and being considered. 95 session proposals submitted. Five Arizona colleges will offer tours. Social moved to ASU Sun Deck. In summary, lots of good stuff happening.
    - ii. **New business:** Summer Executive board retreat; dates to save July 28-30, 2019 at the Fairmont in San Jose.
    - iii. **Report of the likely Conference 2020 Location;** trying to plan further ahead, investigating three sites, Anaheim, Pasadena, Long Beach. Proposed dates will be May 26-28, 2020.
  - c. **Fiscal Policy – Discussions and Decisions from 9:30 am Committee meeting:** Andy reported on \$433,000 cash on hand. JP Morgan investment account balance is \$446,500.

He is planning for upcoming meeting with representative. Andy reported that WACAC will reimburse Executive Board for early registration cost for SuperConference. Board discussed reserves.

- d. Government Relations Action Committee – Update on the 2019 GRAC Legislative Conference:** Maureen Chang reported on the upcoming annual conference on Feb. 11-12, 2019. Place: Citizen Hotel, 30 registrants to date. Executive Board meeting 10:00am-1:00pm. GRAC has submitted proposals to present at five of six SLC's. Catalina Cifuentes and Herbie walker will be representing WACAC on the Legislative conference trip to Capitol Hill, DC. Noted that CSAC proposed 2 billion increase in CalGrants, with a focus on CC funding. UC and CSU don't want to lose their funding. Catalina is on the CSAC commission.
- e. Professional Development –**
- i. Taking Over College Board's Summer Institute (1:15pm call with Allison Lopour and Janine Bissic).** College Board reached out to Allison at NACAC regarding this same topic. Allison discussed observing the institute in 2019 and take over in 2020. College Board legal team wants something in writing. Ideas included partnering with RMACAC, PNCAC as well as broadening the scope of registrants.
  - ii. Discussion of District Directions Program for Spring 2020 with Compton Unified (Katy).** Katy, Peggy Hock and Esther Hugo submitted proposals for the CASC conference in Sacramento in early February.. For District Directions, the proposal for next time is Compton Unified. The district is comprised of 99% students of color, 90% on free-reduced lunch and is at 36% A-G completion. New emphasis is on college and career but doesn't start until 12<sup>th</sup> grade. MOU will be submitted in June, estimated costs included 23 counselors, Katy detailed the logistics and action plan. **Marc proposed a vote to approve the cost of District Directions.** Lauren Cook made a motion that WACAC will fund DD in Compton USD, with College Board contribution, to the amount of \$28,000. Maureen Chang seconded. Discussion ensued. Vote as proposed. Yes votes: 20 No votes: 1. Funding of 28,000.00 passed.
  - iii. Katy provided information from Esther Hugo, including** data on application completion and the new affiliation between the Common App and Reach Higher. Upcoming National Postsecondary Strategy Institute conference at UC Riverside, Esther Hugo is CA representative, may request funds from WACAC to attend.

Break for lunch 11:59, back at 12:30pm

### Old Business:

- 1. Disaster Response – Review and Future Preparation:** Marc discussed the wildfires in the past years and the responses by different institutions. Discussion ensued as to how best proceed and prepare for future emergencies. Lauren will add to Executive Board Summer Retreat agenda.
- 2. Increase of Membership Dues beginning July 2019** Marc proposed raising dues and asked Sonia to elaborate on reasons for increase. Brad will do a survey of other affiliates for their dues structure.

- 3. Merits of a College Fair Tabling Policy Based on Institutional CEPP adherence Rather Than Tax Status** Marc provided a breakdown of other affiliates' tabling statements. The College Fair committee will pilot the new policy. Marc asked for a proposal that allows accredited for-profit institutions to attend WACAC college fairs; all colleges who attend WACAC spring 2019 fairs must abide by the CEPP. For profit institutions will be charged a higher fee. Philip Moreno moved to approve, Dan Nannini seconded the motion. Votes were 15 yes and 4 no.  
Will revisit in summer board meeting.

#### **New Business:**

- 1. Consideration of Adding a Standing Conference Chair and Committee to the Executive Board.** Lauren wanted to discuss what other affiliates do in terms of annual conference planning. Huge endeavor with key revenue producing role. WACAC By laws need to be revised in several areas and this will be included.
- 2. Consideration of Replacing the Sunsetting NCAA Ad Hoc Committee with an IEC Ad Hoc Committee.** Marc proposes the formation of new Ad Hoc committee for the purposes of increased representation for this specialized membership group. Nikki Chun made the motion, Maureen Chang seconded. Passed unanimously. This position will begin in July 2019-2020 cycle.
- 3. Consideration of adding a committee position to oversee the assembly delegates and adding it to the By-Laws.** Sonia will work with Katy Murphy on by law changes for membership vote. Marc proposes the addition of alternate delegates for a total of four. He proposed the current elected Secretary, and the two prior past presidents. David Mills moved to approve, Sam Schreiber seconded. The motion passed unanimously.
- 4. Streamlined Format of Future Membership Meetings:** The board had a general conversation around the desire for a higher quality of membership meetings. One thought was to use a consent agenda for various committee reports. There was a discussion regarding the strategic placement of food and bar.
- 5. By-Law Changes** Marc announced these will be put forth by mail.
  - a. Gender-Neutral Language Throughout the By-Laws Needed**
  - b. Multiple Alternate Assembly Delegates Needed – By-Laws Need to Identify Who They Are or How They are Chosen**
  - c. If Vote is Taken and Standing Conference Committee is Added, That Requires a By-Law Change**
  - d. Membership Categories Needs to Be Cleaned Up and Cleared Up – Residents Employed by Out-of-State Campuses are Not Clearly Addressed** Marc plans to review this as he moves into Past President. He will also look at Best Practices at other affiliates.

#### **Marc asked for any other new business:**

- Deanna Kilgour asked about posting Lauren's WACAC flyer on website.
- Catalina asked about requesting additional funding, up to \$1500, for Esther's registration for the upcoming conference. The funding will come from administrative line item. Phillip Moreno moved to approve, Dan Nannini seconded. The motion passed unanimously.
- Herbie Walker asked about supporting areas in Nevada with District Directions.
- Maureen Chang asked about the DC Day on the Hill

**Meeting Adjournment:** Marc asked for a motion to adjourn, Andy Castillo moved, Dan Nannini seconded. Approved unanimously. Meeting adjourned at 4:00pm

**Next meeting:** Citizen Hotel (Sacramento, CA) Monday, Feb 11, 2019. 10:00am-1:00pm.